



## February Regular Meeting

**Invocation** (Mrs. Studdard)

**Pledge of Allegiance** (Clay County FFA)

**Call to Order**

**Consent Agenda**

**Superintendent**

1. [Minutes of workshop on January 5, 2006; workshop on January 17, 2006; student disciplinary hearings and regular meeting on January 19, 2006 \(Revised\)](#)

Attachment: [Jan0506.pdf](#)

Attachment: [Jan1706.pdf](#)

Attachment: [Jan1906Disc.pdf](#)

**School Board Attorney**

**Deputy Superintendent**

2. [2006 Summer Program Calendar for Voluntary Pre-Kindergarten \(Revised\)](#)

Attachment: [Calendar - Voluntary PreK Summer.pdf](#)

3. [Amendments to the 2005-2006 Staff Allocations](#)

Attachment: [Allocation Summary.xls](#)

Attachment: [Allocation Supplements 05-06.pdf](#)

**Information Services**

**Human Resources - Admin**

**Human Resources - Instructional**

4. [UNF Memorandum of Understanding for 2006-2007 \(Revised\)](#)

Attachment: [UNF MEMO.pdf](#)

**Human Resources - Support**

**Instruction - Admin**

**Instruction - Adult & Community Ed**

5. [Co-Enrollee list for January 2006](#)

Attachment: Co-Enrollee list for January 2006.pdf (Confidential Item)

**Instruction - Career/Technical Ed**

6. [Proclaim February 18-25, 2006, as National FFA Week \(Revised\)](#)

Attachment: [NATIONAL FFA WEEK \(2\).pdf](#)

7. [For information, Overnight travel of FFA students](#)

### **Instruction - Elementary Ed**

### **Instruction - Secondary Ed**

8. [Student Travel \(Revised\)](#)

Attachment: [feb agenda items.pdf](#)

### **Instruction - Exceptional Student Ed**

### **Instruction - Instructional Support Services**

### **Instruction - School Improvement/Prof Development**

9. [Mid Year Report for School Improvement Plans \(Revised\)](#)

Attachment: [CEB TemplateProgReport05-06.pdf](#)

Attachment: [CHE Mid-Year 2006 Report.pdf](#)

Attachment: [CHS SAC January mid year report.pdf](#)

Attachment: [DIS SIP Progress Report.pdf](#)

Attachment: [FIE Mid-Year Progress Report.pdf](#)

Attachment: [GCSJH TemplateProgReport05-06.pdf](#)

Attachment: [GPE TemplateProgReport05-06.pdf](#)

Attachment: [KHE TemplateProgReport05-06.pdf](#)

Attachment: [KHHS SIPProgress.pdf](#)

Attachment: [LAE ProgReport05-06.pdf](#)

Attachment: [LES TemplateProgReport05-06.pdf](#)

Attachment: [LJH TemplateProgReport05-06.pdf](#)

Attachment: [MBE Mid-year report January.pdf](#)

Attachment: [MCE RW Progress Reports 1-26-06.pdf](#)

Attachment: [MHS TemplateProgReport05-06a.pdf](#)

Attachment: [MRE TemplateProgReport05-06.pdf](#)

Attachment: [OPE Mid Year Assessment.pdf](#)

Attachment: [OPH TemplateProgReport05-06.pdf](#)

Attachment: [PES Mid Year report 2005-2006.pdf](#)

Attachment: [RHS TemplateProgReport05-06.pdf](#)

Attachment: [ROE FDOE - Progress Reports.pdf](#)

Attachment: [RVE TemplateProgReport05-06\\_mid year.pdf](#)

Attachment: [SBJ midyear report template.pdf](#)

Attachment: [SPC Mid Year Progress.pdf](#)

Attachment: [TBE corrected SAC Midyear report.pdf](#)

Attachment: [TES TemplateProgReport05-06.pdf](#)

Attachment: [W. E. CHERRY ELEMENTARY SCHOOL - Jan 06 Report.pdf](#)

Attachment: [WES Midyear Report SIP 2005 - 2006.pdf](#)

Attachment: [WJH Jan06 update.pdf](#)

### **Instruction - Student Services**

10. [Quarterly Attendance/Social Services Report 10/7-12/16/05](#)

Attachment: [qtrly att-social services report- COUNTYWIDE.pdf](#)

11. [Bannerman Learning Center Placements in Lieu of Expulsion and ESE Alternative School Update](#)

Attachment: [BLC Placements in lieu of expulsion for Board without names.pdf](#)

### **Business Affairs - Admin**

12. [Payroll Calendars for School Year 2006-2007 \(Revised\)](#)

Attachment: [2006-2007 CALENDARS Masters \(2\).xls](#)

**Business Affairs - Accounts Payable/Purchasing**

13. [Warrants and Vouchers for JANUARY, 2006](#)

Attachment: [WARRANTS AND VOUCHERS.xls](#)

14. [Bids To Be Awarded in February 2006 \(Revised\)](#)

Attachment: [Bids to be Awarded1.pdf](#)

15. [Bid Renewals February 2006 \(Revised\)](#)

Attachment: [Bid Renewals1.pdf](#)

**Business Affairs - Finance**

16. [Monthly Financial Report for January, 2006 \(Revised\)](#)

Attachment: [MONTHLY FINANCIAL JAN2006 protect.xls](#)

17. [Writeoff NSF Checks- DIS, LAJH, CHS \(Revised\)](#)

Attachment: [NSF Check Writeoff.pdf](#)

18. [Budget Amendments for the Month of January, 2006](#)

Attachment: [BA Jan 2006.pdf](#)

**Business Affairs - Property Control**

19. [Monthly Property Report, January, 2006 - Furniture/Equipment](#)

Attachment: [Attachment-Furniture-Equipment-Jan..pdf](#)

20. [Monthly Property Report, January, 2006 - Software](#)

Attachment: [Attachment-Software-Jan..pdf](#)

21. [Monthly Property Report, January, 2006 - AV Materials](#)

Attachment: [Attachment-Audiovisual-Jan..pdf](#)

22. [Monthly Property Report, January, 2006 - Vehicles](#)

Attachment: [Attachment-Vehicles-Jan..pdf](#)

23. [Deletion of Certain Items Report, February, 2006 \(Revised\)](#)

Attachment: [Attachment-Deletions-Jan..pdf](#)

**Support Services - Admin**

**Support Services - Facility Planning/Construction**

24. [Pre-Qualification of Contractors](#)

Attachment: [2,16,06, Prequal.pdf](#)

25. [Clay County Utility Authority Agreement for Doctors Inlet Elementary Parking Improvements](#)

Attachment: [CCUA Agreement, DIS.pdf](#)

26. [Substantial Completion of Clay Hill Elementary, Phase III](#)

Attachment: [Substantial Completion CHE.pdf](#)

27. [Final Completion of Clay Hill Elementary, Phase III](#)

Attachment: [Final Completon CHE.pdf](#)

**Support Services - Maintenance/Operations**

28. [Final \(Phase III\) Plans and Specification for Fire Alarm Replacement, Buildings 1, 2, 3, 4, 10, 11 and 20 at W. E. C. Elementary](#)

29. [Construction contract award for Chiller Replacement at Middleburg High School](#)

Attachment: [BidTab.MHS.Chiller.KPI.pdf](#)

30. [Construction contract award for Re-Roof Building 32 County Office Property Control Warehouse](#)

Attachment: [GreenCove BidTab.pdf](#)

31. [Construction contract award for Re-Roof Buildings 2 and 7 at Middleburg Elementary School](#)

Attachment: [Middleburg BidTab.pdf](#)

32. [Construction contract award for Re-Roof Buildings 1, 2, 3, & 4 at Clay Hill Elementary School](#)  
Attachment: [ClayHill BidTab.0106.pdf](#)

**Adoption of Consent Agenda**

33. [Adoption of all remaining Consent Items \(above\)](#)

**Motions:**

Approve the Consent Items as presented. - PASS

**Vote Results**

Motion: Charlie VanZant

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Recognitions and Awards**

34. [Recognize Clay County Volunteers of the Year \(Ms. Graham\) \(Revised\)](#)

**Minutes:**

Youth Volunteer of the Year - Jessie Ruth Smith

Adult Volunteer of the Year - Lynda Silcox

Senior Volunteer of the Year - Margaret Darnell

All three of the district winners are volunteers at Charles E. Bennett Elementary School.

**Scheduled Citizen's Request** (There were none)

**Presenters** (There were none)

**Discussion Agenda**

**Superintendent**

**School Board Attorney**

35. [Discuss and consider Communications Proposal from David Voss \(Revised\)](#)

Attachment: [Voss.pdf](#)

**Minutes:**

There was brief discussion about the five items given priority by the School Board in the Proposal dated January 26, 2006 from Mr. Voss, and whether the Board would like to move forward with any of these items. With varying points of

the options the Board desires to pursue could be done so in house.

*Note: With rejection of the motion, Mr. Bickner noted that he will send a letter to Mr. Voss informing him that the Board has chosen not to pursue any of the options in his Proposal.*

**Motions:**

To accept the Proposal for completion of Items #3 and #4 - FAIL

**Vote Results**

Motion: Lisa Graham

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Nay

Carol Vallencourt - Nay

Charlie VanZant - Nay

36. [Discuss and consider Vision Statement process of the School District of Clay County \(Revised\)](#)

Attachment: [The Vision Process.pdf](#)

Attachment: [VISION.pdf](#)

**Minutes:**

Mr. Wortham addressed the district's current approach for short and long term planning. Following discussion of the concept and purpose of visioning, consensus of the Board was to proceed, using an FSBA facilitator. The Superintendent would like to keep the process simple and to the point.

Date Set - April 6, 2006, 8:00 am to 2:00 pm (Alternate Date: May 4, 2006)

**Motions:**

To proceed with services from FSBA at \$550 plus travel and meals - PASS

**Vote Results**

Motion: Carol Studdard

Second: Wayne Bolla

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt	- Aye
Charlie VanZant	- Aye

**Deputy Superintendent**

37. [2006-2007 Staff Allocations](#)

Attachment: [Allocation School - 2006-2007.xls](#)

Attachment: [Allocation Summary - Staff.pdf](#)

Attachment: [Allocation Supplements 06-07.pdf](#)

**Minutes:** The recommended allocations include supplements, administrative, instructional and support positions. Some grant-supported positions will not be recommended until authorization of funds have been received for 2006-07.

**Motions:**

Approve Staff Allocations	- PASS
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**Vote Results**

Motion: Charlie VanZant	
Second: Lisa Graham	
Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

**Information Services**

38. [Request approval to lease 10-100 MB wide area network service. \(Revised\)](#)

Attachment: [BellSouth CSA FL06-0913-03 WAN.pdf](#)

Attachment: [Copy of ClaySchoolBoardMERFP1.pdf](#)

**Minutes:**

Janet Keskinen (Science teacher at GCSJH and also a member of the District Technology Committee) spoke in support of the item and expressed the need for additional service at the local school level.

Dr. Steve Miller, Director of Information Services, explained the recommendation is for each elementary and junior high school to be upgraded to 10 MB and for each high school to be upgraded to 20 MB of service. Upon approval of the contract, we will apply for e-rate funding, which if successful, will pay for 51% of the charges this year.

**Motions:**

Accept the superintendent's recommendation for approval of the agreement.	- PASS
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**Vote Results**

Motion: Wayne Bolla

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

39. [Request approval to lease PRI circuits for the district's high schools \(Revised\)](#)Attachment: [bellsouth cpa.BSLD-0206-147pdf.pdf](#)Attachment: [BellSouth CSA FL06-0855-03 PRI.pdf](#)Attachment: [Copy of ClaySchoolBoard PRI RFP.pdf](#)**Minutes:**

The bid price for the Primary Interface ISDN (PRI) circuits, is \$72,817.20 a year. With e-rate funding, the district share would be \$36,680.43.

**Motions:**

Accept the superintendent's recommendation for approval of the agreement. - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Human Resources - Admin**40. [Amendments to the 2005-2006 Salary Schedule](#)Attachment: [salaryamendments206.pdf](#)

**Minutes:** Mr. Bolla moved this item to Discussion for explanation of how administrators report mileage for reimbursement. It was explained that there is a district-approved form on which trips must be logged, and that a maximum dollar amount is set for each position.

**Motions:**

Approve the salary schedule amendments. - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

41. [Request Approval of Personnel Consent Agenda \(Revised\)](#)

Attachment: [SDOC0036.pdf](#)

**Minutes:**

Mr. Bolla moved this item to Discussion for clarification of a change in the job description for Coordinator of Insurance  
Mr. Van Zant also voiced concern about changes made in the job description for the Director of Career & Technical Education.

**Motions:**

Approve the Personnel Consent Agenda, including the revision to the job description for Coordinator of Health Benefits - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Charlie VanZant

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

42. [Division of Human Resources - Special Actions "A"](#)

Attachment: SDOC0028.pdf (Confidential Item)

**Motions:**

Approve the Superintendent's recommendation of Item A - PASS



**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

43. [Division of Human Resources - Special Actions "B"](#)

Attachment: SpecialActionsB.pdf (Confidential Item)

**Motions:**

Approve the Superintendent's recommendation of Item B - PASS

**Vote Results**

Motion: Carol Studdard

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

44. [Division of Human Resources - Special Actions "C"](#)

Attachment: SDOC0031.pdf (Confidential Item)

**Motions:**

Approve the Superintendent's recommendation of Item C - PASS

**Vote Results**

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

45. [Division of Human Resources - Special Actions "D" \(Revised\)](#)

Attachment: SDOC0035.pdf (Confidential Item)

<b>Motions:</b>	
Approve the Superintendent's recommendation of Item D	- PASS
<b>Vote Results</b>	
Motion: Lisa Graham	
Second: Wayne Bolla	
Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

46. [Division of Human Resources - Special Actions "E"](#)

Attachment: SDOC0033.pdf (Confidential Item)

<b>Motions:</b>	
Approve the Superintendent's recommendation of Item E	- PASS
<b>Vote Results</b>	
Motion: Lisa Graham	
Second: Wayne Bolla	
Wayne Bolla	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Aye
Charlie VanZant	- Aye

**Human Resources - Instructional**

**Human Resources - Support**

**Instruction - Admin**

**Instruction - Adult & Community Ed**

**Instruction - Career/Technical Ed**

**Instruction - Elementary Ed**

**Instruction - Secondary Ed**

**Instruction - Exceptional Student Ed**

**Instruction - Instructional Support Services**

47. [Science Textbook Adoptions for Grades K-12. \(Revised\)](#)

Attachment: [06 adoption board backup.xls](#)

**Minutes:**

Mr. Bolla moved this item to Discussion. Making comments about a call he received from a constituent, Mr. Bolla suggested we have a complete set of textbooks in each school library that students could have access to. Alisa Jordan, Director of Instructional Support Services, reported that due to the cost of textbooks, she has looked into having a link on the school district's website that would provide access directly through the textbook companies on line.

**Motions:**

The Superintendent recommends approval - PASS

**Vote Results**

Motion: Wayne Bolla

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Instruction - School Improvement/Prof Development**

**Instruction - Student Services**

**Business Affairs - Admin**

**Business Affairs - Accounts Payable/Purchasing**

**Business Affairs - Finance**

**Business Affairs - Property Control**

## Support Services - Admin

48. [Final Report, Analysis, Considerations and Recommendations on Vandalism and Break-Ins for Clay County Schools \(Revised\)](#)

Attachment: [Final2VandalismOptimize.pdf](#)

### Minutes:

The report was presented for information and details the events of vandalism within our schools, our current practices, specific considerations, recommendations and data analysis. The Superintendent will review the recommendations from Task Force with staff, establish priorities with costs, and will bring final recommendations to the Board.

## Support Services - Facility Planning/Construction

49. [Site location/attendance boundary options for Elem. X - Lake Asbury Area](#)

Attachment: [2,16,06, Item 2, Maps & Demographics.pdf](#)

**Minutes:** Two maps were presented showing possible locations, one on County Road 218 and the other on Russell Road. Priority by staff was given to the location on CR 218.

### Motions:

Authorize the pursuit of land acquisition of property for Elementary "X" off the County Road 218 corridor. - PASS

### Vote Results

Motion: Lisa Graham

Second: Carol Studdard

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

50. [Quarterly Growth and Development Update Report](#)

Attachment: [2,16,06 Qtrly Growth Summary & Maps.pdf](#)

### Minutes:

This report was provided for informational purposes. Mr. Elliott moved the item to Discussion to point out some issues school concurrency and comments made during a recent Board of County Commission Meeting. Mr. Elliott reviewed reactions being taken by the school district, including the Resolution to the BCC requesting that the school concurrency of be given their highest priority. The following recommendations were made by Mr. Elliott in an effort to increase the B awareness and identity with the BCC.

1. Appoint a School Board liaison with the BCC. *Mr. Van Zant agreed to serve as the liaison.*
2. Seek formally from the BCC what specific role is expected from the School Board.
3. Consider an annual workshop to discuss mutual issues.

4. Recommend denial of Development or continue as a resource with providing impact analysis of Development.
5. Re-analyze the current interlocal Agreement which is valid through September 2006.

These issues will be discussed further at the next workshop, scheduled for March 2.

51. [2005/2006 Educational Facilities Plan, Section IV and VI Revisions \(Revised\)](#)

Attachment: [CPP Sect VI 05.06 Proposed Changes #4.xls](#)

Attachment: [Five Year Summary.pdf](#)

Attachment: [seciv0506.rev1.brdagenda.pdf](#)

**Minutes:**

Because of new construction price increases, the number of new schools and their timing cannot be funded within the Five Year Plan. Elementary School "X" (Lake Asbury area) has been dropped from the Plan and Elementary School "R" (we Green Cove Springs area) has been retained within the Five-Year Plan. The classroom assessment process has determined the need for more classrooms and an additional 60 relocatables have been incorporated into the Plan.

**Motions:**

Approve the revisions as presented - PASS

**Vote Results**

Motion: Charlie VanZant

Second: Lisa Graham

Wayne Bolla - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Aye

Charlie VanZant - Aye

**Support Services - Maintenance/Operations**

**Presentations from the Audience**

**Superintendent's Requests**

**School Board's Requests**

52. [Northeast Florida School Boards Coalition](#)

**Minutes:** Mr. Bolla attended a recent meeting of the Coalition and gave a brief report.

53. [FSBA Day in the Legislature](#)

**Minutes:** March 22-24, 2006 (Tallahassee). Mrs. Vallencourt encouraged all Board Members to attend to help lobby on the legislative platform.

54. [March 2, 2006 Workshop \(4:00 pm\)](#)

**Minutes:** Mrs. Vallencourt cannot attend the March 2nd workshop and will need Vice Chairman Van Zant to preside over the meeting.

55. [Position on Vandalism](#)

**Minutes:** Mr. Bickner was given consensus by the School Board to communicate a position of "harsh prosecution" as he represents the Board in the criminal court prosecution against vandals, as well as his day to day dealings with school vandalism cases.

**Adjournment**

56. [Motion to adjourn](#)

**Minutes:** Meeting adjourned at 10:45 pm.